



# Winnipeg Mennonite Elementary Schools Inc.



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## WMEMS – BEFORE & AFTER SCHOOL PROGRAM REGISTRATION FORM FOR 2015-2016

The Before & After School Care Program is available to all WMES and WMEMS students.

- Hours of operation are from 7:30 a.m. to 8:45 a.m. and 3:30 p.m. to 5:30 p.m. every school day. During these hours, you may contact the Before & After School Program at the following numbers:  
**Katherine Friesen B/A phone @ 204-955-9342**  
**Bedson B/A phone @ 204-831-9007**
- Full-time users are families who commit to using the service every school day both morning and afternoon for the entire school year. Part-time users are families who commit to using the service either in the morning or the afternoon on a regularly scheduled basis for the whole school year.
- If you are planning to use the B/A Program on a casual basis, please inform the school of your child's attendance at least 24 hours in advance if possible. (Note the different rate for drop-ins with less than 24 hours notice.)
- If your child or children are registered in the B/A Program as full-time, no refunds or credits will be issued if they are absent on one or more of the days requested as the fee for full-time is pro-rated over 10 months.
- Please note the B/A Program is scheduled only until 5:30 p.m. each day. The B/A staff may have personal commitments that do not always allow them to stay past 5:30 p.m. Each family will be charged a late fee unless the weather makes it extremely difficult to get to the school before then. Please make every effort to ensure your child or children are picked up by 5:30 p.m. (See late fee schedule below.)

**\*\*\*\*\*NEW FOR 2014-15.**

Payment of Before/After fees will be as follows:

- For families who use this service on a full-time basis or regular half-time basis, fees are payable at the beginning of each month.(either by post-dated cheque or pre-authorized debit)
- For all other participants, considered casual, payment will be withdrawn on the 10<sup>th</sup> of the following month. Please complete the attached pre-authorized debit form leaving the amount blank, but complete the maximum monthly amount we can withdraw from your account for child-care.

Fees – based on 185 school days	Daily rate per child	Monthly rate
<b>Full-time use</b>	\$7.25	<b>\$134.13</b>
<b>Regular half-time</b>	\$4.50 for a.m. or p.m.	<b>\$83.25</b>
<b>Part-time (with at least 24 hrs notice)</b>	\$8.75 per day and \$4.50 for am. or p.m.	
<b>Drop-in (with less than 24 hrs notice)</b>	\$6.25 per visit(a.m. or p.m.)	
<b>Late fees(after one warning)</b>	\$6.00 for every 5 minutes of late time	

Parents' Names: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Father's Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Mother's Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Details of allergies: \_\_\_\_\_



Please register my child/ren listed below for the Before/After School program for 2015-2016

Child's Name and Grade	Full-time (a.m. & p.m.)	Regular Part-time (a.m. and/or p.m.)	Casual (Prior notice & space availability)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_